



### Youth Program Director Attestation Statement

- I understand that my program falls under Appalachian's Protection of Minors policy, and I and all of my staff must adhere to the requirements set forth in the policy and Standard Operating Procedures.
- I understand that I, and all staff associated with my program, have the responsibility of complying with Appalachian's Reporting Suspected Child Abuse and Neglect policy.
- I understand that the University may monitor compliance with requirements for operating a program or activity consistent with University policy and procedures.
- I understand that all staff and participants that are associated with my program or activity must be registered with Conference and Event Services.
- I understand that background checks must be completed for every staff member at least once every four years.
- I understand that all Program Staff must attend and complete annual training and complete a criminal background check and sex offender registry screening in accordance with Appalachian policies.
- I understand that I am responsible for maintaining appropriate records to indicate all Program Staff have completed annual training, criminal background checks, sex offender registry screenings, and driver's license checks (if applicable).
- I understand that I must maintain a record of all minors attending, including emergency contact information. I must be able to provide this record to the University upon request.

#### **Statement of Agreement**

I understand that I, and my Youth Program, will be held responsible for not complying with Appalachian State University ("Appalachian") policy and procedures applicable to Youth Programs. Appalachian will enforce violations of this policy, including but not limited to inappropriate conduct, leaving a Minor unattended, or not adhering to procedures prescribed by the Director of Conference and Event Services. Violations of this policy may result in grounds for disciplinary action, up to and including discontinuation or termination of a Youth Program, removal of Program Staff from a Youth Program, as well as personal civil liability or criminal sanctions for violations of applicable law.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Program Name: \_\_\_\_\_

Program Date: \_\_\_\_\_